

**REQUEST FOR PROPOSAL
FEDERAL LEGISLATIVE CONSULTING AND ADVOCACY
SERVICES
FOR THE CITY OF STOCKTON, CALIFORNIA
(PUR 21-017)**

ADDENDUM No. 1

DATE: 09/02/21

To All Potential Bidders:

A. This Addendum shall be considered part of the proposal documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Amendment shall govern and take precedence. PROPONENTS MUST SIGN THE ADDENDUM AND SUBMIT IT WITH THEIR PROPOSALS.

B. Proponents are hereby notified that they shall make any necessary adjustments in their estimates as a result of this Addendum. It will be construed that each proponent's proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

THE CITY'S RESPONSES TO QUESTIONS SUBMITTED ARE IN BLUE

Questions:

Dear City of Stockton: these questions relate to the electronic submission of proposals:

Shall the cost proposal be in a separate pdf document?

Yes, provide the electronic copy of the proposal fee as a separate file.

Can documents that must be sign/notarized be scanned in and emailed? if the sign/notarized documents may be scanned can they be a separate pdf document or must they be placed at the front of the proposal pdf? Pages 24-26 submission – can these be a separate pdf?

Original must be submitted with signed and notarized documents. The six (6) copies may be scans of the original. Please submit scanned copies as PDF format for the USB or email version.

On page 3, section 1.2 of the RFP "Invitation to Submit a Proposal" the RFP indicates that 1 original and 6 copies shall be submitted, as well as one electronic version. Later in the same section, it says "proposals may also be submitted electronically to." To clarify, can proposals be submitted electronically in lieu of submitting the 7 hard copies, or would the electronic submission be in addition to the hard copy submissions.

No, please submit one original and six copies as hard documents. An electronic version must be submitted in addition to the hard copies via USB or email.

**** END OF ADDENDUM 1****

PROPOSER MUST ACKNOWLEDGE THIS AMENDMENT BY SIGNING BELOW AND ATTACHING THE SIGNED AMENDMENT TO THE BID FORM:

Company Name _____

Contact Person _____

Signature _____

Date _____

PROPOSALS Due – Promptly by 2:00 p.m., Thursday, September 16, 2020, City Clerk's Office.

_____ City of Stockton Use Only below this line _____
Addendum acknowledged and signed? _____ (Procurement Specialist's initials)